



Agent's Details

Name of Agent's Shop

Network account number

Name of person or entity who owns Agent's business

ACN/ARBN

Business address of person or entity who owns Agent's business

Sub-agent's Details

Name of Sub-agent's shop

Address of Sub-agent's shop

Contact name

Phone

Fax

E-mail

Mobile

Business type

Sole Trader

Partnership

Company

Trust

Name of person or entity who owns business

ACN/ARBN

Shop type:

Delicatessen

News specialist

Supermarket

Other

Grocery store

Convenience store

Milk bar

Service station

Caltex

BP

Mobil

Shell

Ampol

Other

Shop location:

Outdoor shopping centre

Transit depot

Other

Indoor shopping centre

Stand-alone store

Corner store

Strip shop

Opening hours

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Pub Hol

Shop size & display

• Retail selling space

m²

• Display space for magazines

m²

• Pocket space for magazines

pockets

• Flat stacks

stacks

• Poster spaces

racks

Signature of Agent or authorised representative

Signature of Sub-agent or authorised representative

Date of signing

Date of signing

1. WHAT THIS AGREEMENT DOES

- (a) Agent has entered into an agreement with **ACP Publishing Pty Limited ACN 053 273 546** of 54-58 Park Street, Sydney, New South Wales (**ACP**) to sell and distribute on behalf of ACP magazines published or distributed by ACP (**ACP Magazines**).
- (b) Sub-agent offers to be an agent of Agent on the terms of this agreement.

2. HOW LONG THIS AGREEMENT LASTS

- (a) This agreement commences on signing by both parties and will continue until either Agent or Sub-agent gives fourteen days' notice of termination to the other party.
- (b) This agreement has no effect if Agent is not authorised by ACP to deliver ACP Magazines to Sub-agent and will terminate immediately if any such authorisation is revoked.

3. WHAT AGENT WILL DO

- (a) Agent will deliver or arrange for the delivery of ACP Magazines to Sub-agent by whatever means is agreed between Agent and Sub-agent. No title in any ACP Magazine will pass to Sub-agent at any time.
- (b) Agent will comply with delivery directions given by ACP about which ACP Magazines Agent must distribute to Sub-agent, quantities of ACP Magazines to be distributed, and promotional material to be provided to Sub-agent. Agent must pass on any directions of ACP in relation to Sub-agent's display of ACP Magazines and promotional material.
- (c) Agent will ensure that ACP Magazines are delivered to Sub-agents at the earliest possible opportunity after Agent receives the ACP Magazines from ACP.
- (d) Agent will deliver to Sub-agent a range and number of ACP Magazines sufficient to allow Sub-agent to fulfil its obligation under clause 4(d).
- (e) If stock is available, Agent must supplement each Sub-agent's stock of ACP Magazines as soon as is practicable after a reasonable request from a Sub-agent or from ACP.

4. WHAT SUB-AGENT WILL DO

- (a) Sub-agent must use Sub-agent's best endeavours to sell, promote and increase the circulation of ACP Magazines on behalf of Agent and must comply with any reasonable directions provided by Agent in relation to the display of ACP Magazines and promotional material.

- (b) Sub-agent must provide all sales data and other information reasonably requested by Agent in relation to ACP Magazines in the form and with the frequency specified by Agent from time to time.
- (c) Sub-agent must accept and display the range and volume of ACP Magazines provided by Agent during the entire on-sale period in the manner directed by Agent from time to time.
- (d) Sub-agent must dedicate the Sales Proportion of its total space available for the display of magazines and promotional material to those ACP Magazines that are published by ACP and promotional material relating to those magazines. The **Sales Proportion** is the annualised proportion of all magazine sales by number of copies sold as audited by the Audit Bureau of Circulation from time to time.
- (e) Sub-agent must not accept distribution of ACP Magazines from any person other than Agent while this agreement is in force and must not distribute any ACP Magazines to any person who intends to resell the ACP Magazines.
- (f) Sub-agent must at Agent's request do all things necessary to enable Agent to claim any available credit, set off, rebate or refund for or in relation to any goods and services tax included in any payment made under this agreement, whether this requires either Agent or Sub-agent to create invoices.

5. HOW SUB-AGENT WILL PAY AGENT

- (a) Agent and Sub-agent must agree reasonable terms of credit on which Agent will supply ACP Magazines to Sub-agent, which must include Agent issuing a weekly statement to Sub-agent. Unless otherwise agreed, Sub-agent must pay the amount of any statement within five days.
- (b) The amount to be paid to Agent in relation to each ACP Magazine delivered to Sub-agent will be the recommended retail price of the Magazine less a commission of 12.5% or such greater commission as is agreed between Agent and Sub-agent.
- (c) The amount to be paid to Agent in relation to any ACP Magazine returned to Agent in accordance with Agent's directions will be credited to Sub-agent and may be off-set against any future debt owing to Agent.